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30 May 2022

Communities, Highways and Environment Scrutiny Committee

A meeting of the Committee will be held at **10.30 am** on **Friday, 10 June 2022** at **County Hall, Chichester, PO19 1RQ**.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

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Agenda

10.31 am 1. **Election of Chairman**

The Committee's membership is set out below:

Cllr Albury
Cllr Ali
Cllr Baldwin
Cllr Britton
Cllr Greenway
Cllr Kenyon
Cllr Milne
Cllr Oakley
Cllr Oppler
Cllr Oxlade
Cllr Patel
Cllr Quinn

The Committee is asked to elect a Chairman for 2022-23. If the election is contested, a secret ballot will be held in accordance with Standing Order 2.17.

10.36 am 2. **Election of Vice-Chairman**

The Committee is asked to elect a Vice-Chairman for 2022-23. If the election is contested, a secret ballot will be held in accordance with Standing Order 2.17.

10.41 am 3. **Business Planning Group** (Pages 5 - 6)

Report by the Director of Law and Assurance.

The Committee is asked to review the membership of the Business Planning Group in view of the Chairman and Vice-Chairman appointments. For the last year the membership has been Cllr Britton (Chairman), Cllr Oakley (Vice-Chairman) and Cllrs Carson, Milne and Oxlade.

10.46 am 4. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

10.49 am 5. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

10.51 am 6. **Minutes of the last meeting of the Committee** (Pages 7 - 20)

The Committee is asked to agree the minutes of the meetings held on 24 February and 2 March 2022 (cream paper).

11.01 am 7. **Responses to Recommendations** (Pages 21 - 28)

The Committee is asked to note the responses to recommendations made at the 24 February and 2 March 2022 meetings from the Cabinet Member for Environment and Climate Change, Cllr Urquhart, and the Cabinet Member for Highways and Transport, Cllr Joy Dennis.

11.06 am 8. **Bus Enhanced Partnership Plan TFG** (Pages 29 - 36)

The Committee to consider the Cabinet Member for Highways and Transport's response to the TFG's recommendations, which were reported direct to the Cabinet Member in time to inform her work.

Members will additionally be updated on any developments since the preparation of the TFG report.

Members will be invited to consider the need for, and timing of, any further work for the TFG which can be identified at this time.

- 11.36 am 9. **Integrated Parking Strategy** (Pages 37 - 100)
- Report by Assistant Director of Highways, Transport and Planning.
- Following a review, the Cabinet Member for Highways and Transport plans to publish an updated Integrated Parking Strategy in summer 2022. The Committee is asked to scrutinise the draft Strategy and make recommendations to the Cabinet Member.
- 12.36 pm 10. **Work Programme Planning and Possible Items for Future Scrutiny**
- The Committee is asked to review its current draft work programme taking into account the Forward Plan of Key Decisions and any suggestions from its members for possible items for future scrutiny. The programme reflects discussions and decisions arising from April's BPG meeting.
- (a) **Forward Plan of Key Decisions** (Pages 101 - 110)
- Extract from the Forward Plan dated 27 May 2022 – attached.
- Any extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.
- The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.
- (b) **Work Programme** (Pages 111 - 114)
- The Committee is asked to review its draft work programme which reflects the outcome of discussions at the Committee's Business Planning Group meeting on 25 April 2022.
- Members to mention any items which they believe to be of relevance to the business of the Scrutiny Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.
- If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.
- 12.41 pm 11. **Requests for Call-in**
- There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

12.44 pm 12. **Date of Next Meeting**

The next meeting of the Committee will be held virtually on 8 July at 2.15pm to review the Performance and Resources Report for Quarter 4, January to March 2022.

The following meeting will be on 21 September 2022 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- Performance and Resources Report Quarter One, April-June 2022
- Speed Limit Policy
- Transport for the South-East Strategic Investment Plan Consultation
- Climate Change Strategy Delivery Interim report

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 9 September 2022.

To all members of the Communities, Highways and Environment Scrutiny Committee

Webcasting

Please note: this meeting is being filmed for live and subsequent broadcast via the County Council's website on the internet. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.